

# DCP 214 Working Group Minutes

<b>Meeting Name</b>	DCP 214 Working Group
<b>Meeting Number</b>	5
<b>Date</b>	26 January 2015
<b>Time</b>	14:00
<b>Venue</b>	Webinar

Attendee	Company
Kevin Woollard (KW) (Chair)	British Gas
Amanda Rooney [AR]	Ofgem
Angus Rae [AR]	SSE Distribution
Julia Haughey (JH)	EDF
Maria Hesketh (MH) (part meeting)	Scottish Power
Peter Waymont [PW]	UK Power Networks
Sasha Pearce (SP)	Npower
Tony Savka [TS]	ENWL
Peter Collinson (PC)	Northern Powergrid
Katherine Rushton [KR] (Secretariat)	ElectraLink Limited

## 1 ADMINISTRATION

- 1.1 KW was appointed as Chair of the meeting.
- 1.2 The minutes of the previous meeting were accepted without amendment.
- 1.3 The Working Group then reviewed and updated the actions list which is included as Appendix A

## 2 REVIEW OF DRAFT PROPOSAL FOR OPTION 3

- 2.1 The Working Group reviewed the draft proposal for option 3 and agreed that the legal text reflects the intent of the Change Proposal (CP).
- 2.2 The Working Group agreed that the legal text reflects a voting regime whereby parties within a Party category submit a vote. The majority view for all Parties in that Party category is considered, and each Party category is given an equal weighting in the voting process. The same weightings would remain for Part 1 and Part 2 Matters to be accepted or rejected. So, if the majority of Supplier parties approved the CP, the Supplier category would be to accept; and if the Supplier and Distribution category chose to accept a change and the majority of Parties in the IDNO category chose to reject a change the CP would be accepted.

## 3 REVIEW OF DRAFT PROPOSAL FOR OPTION 4

- 3.1 The Working Group reviewed the draft proposal for option 4 and agreed that the legal text reflects the intent of the CP.
- 3.2 The Working Group questioned the use of the word '*withdrawn*' in Clauses 13.5.3 and 13.8. They agreed that there needs to be consideration of cases where 50% or more of parties eligible to vote, do not vote, and this '*no interest*' should be communicated. It was noted that

a recommendation for a CP to be withdrawn could not be submitted to the Authority and only the proposer could withdraw the CP. In light of this, the Working Group agreed that legal advice should be sought on the use of the word '*withdrawn*' and whether this fits in with the spirit of a recommendation to Ofgem and any appeal mechanism, whether Ofgem can withdraw a CP (as opposed to say sending it back) and whether any other form of wording could better be used.

- 3.3 The Working Group took a quick poll of whether attendees preferred one option over the other, and requested for the Working Group to select one as a preferred option and another as an alternate. Of the nine attendees on the webinar, six attendees selected option 3 as their preference and option 4 as the alternate; two attendees selected option 4 as their preference and option 3 as the alternate, and AR abstained.
- 3.4 PW mentioned that he could not raise option 3 as a CP, because its intent matches that of the original CP. KW offered to raise it.

**ACTION 05/01: KW**

#### **4 NEXT STEPS**

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- 4.1 The next steps for DCP 214 were agreed as follows:

- PW will send the draft legal text to Wragge & Co. and seek their advice with regards to the use of '*withdrawn*' in Clauses 13.5.3 and 13.8 for Option 4;

**ACTION 05/02: PW**

- KR will finalise the Change Report and circulate it to PW and KW for review prior to its circulation to members of the Working Group; and

**ACTION 05/03: ELECTRALINK/PW/KW**

- a web-conference will be arranged for 10:00 on 24 February 2015 to review the legal text and the Change Report.

**ACTION 05/04: ELECTRALINK**

#### **5 ANY OTHER BUSINESS**

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- 5.1 There were no items of any other business.

#### **6 AGENDA ITEMS FOR THE NEXT MEETING**

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- 6.1 The agenda items for the next meeting were agreed as follows:

- Review the Legal Text; and
- Review the Draft Change Report.

#### **7 NEXT MEETING – 24 FEBRAURY 2015**

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- 7.1 The next meeting of the Working Group will be a webinar at 10:00 on 24 February 2015.

**APPENDIX A: SUMMARY OF ACTIONS****NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
05/01	Raise option 3 as an alternative change proposal.	Kevin Woollard	
05/02	Send the draft legal text to Wragge & Co. and seek their advice with regards to the use of ' <i>withdrawn</i> ' in Clauses 13.5.3 and 13.8 for Option 4	Peter Waymont	
05/03	ElectraLink to finalise the Change Report and circulate it to PW and KW for review prior to its circulation to members of the Working Group.	ElectraLink, Peter Waymont and Kevin Woollard	
05/04	Arrange a web-conference for 10:00 on 24 February 2015.	ElectraLink	

**CLOSED ACTIONS**

Action Ref.	Action	Owner	Update
04/01	Produce a Straw man proposal for Option 3, which will be circulated to the WG in the middle of January 2015.	Kevin Woollard Peter Waymont	26 January 2015: Closed
04/02	Produce a Straw man proposal for Option 4, which will be circulated to the WG in the middle of January 2015.	Peter Waymont	26 January 2015: Closed
04/03	Arrange a meeting of the WG for the end of January 2015.	ElectraLink	26 January 2015: Closed
04/04	Produce a paper for the next DCUSA Panel meeting with the suggested amendments to the DCUSA voting process.	ElectraLink	26 January 2015: Closed